

ATTACHMENT B1: COST PROPOSAL TEMPLATE

Cost Proposal Checklist: *(Please check all that apply and include this page with the technical proposal.)*

Will you?

- Submit your technical and cost proposals to MSH in a sealed envelope containing three hard copies of the technical proposal and a separate sealed envelope containing three hard copies of the cost proposal by the required deadline date and time?
- Submit an electronic copy of the technical and cost proposals via email to rwssbids@msh.org by the required deadline date and time?

Does your Cost Proposal include the following?

- Section 1: Cost Proposal Cover Page *(not more than one page using the form provided)*
- Section 2: Budget *(separate Excell document, no page limit)*
- Section 3: Budget narrative *(no page limit)*
- Completed RFP Attachment C: Representations and Certifications

Section 1: Cost Proposal Cover Page

<p>Name of Organization:</p>	<p>Primary Address:</p>
<p>Contact Name:</p> <p><i>(must be an individual with the authority to negotiate and enter into a subagreement)</i></p> <p>Title:</p>	<p>Telephone:</p> <p>Email (at least two):</p> <p>Website:</p>
<p>Type of Entity: <i>(check one)</i></p> <p><input type="checkbox"/> Non Profit</p> <p><input type="checkbox"/> For Profit</p> <p><input type="checkbox"/> Other (specify)</p>	<p>Year registered and location:</p>
	<p>Organization's Total Annual Operating Budget:</p> <p>\$</p>

Authorized Signatory: _____

Name and Title: _____

Date: _____

Section 2: Budget

Please see ATTACHMENT B2: BUDGET TEMPLATE

Section 3: Budget Narrative

[See guidance in the RFP.]